

Handling Load and Trip Documents

Drivers: You now may use Transflo Express to submit your load and trip documents

Option 1: Scan you documents at a Truck stop.

Make sure to scan an envelope or a Transflo Trip sheet as the first document when scanning to capture K&B's (KBTO) bar code then scan any remaining documents for the trip or load.

Please be sure to retain the original documents thru the pay date for that order (typically Friday of the following week) before disposing of the documents.

Option 2: User your smart phone and the TransfloMobile+ app to scan and submit your documents

Download the app from the Apple App store or the Android Play store. You can link directly to them via the following QR codes or search for Transflow Mobile+ Plus (make sure to get the PLUS (+) app).

Be sure to enter recipient KBTOM so your documents are sent to us directly and efficiently.

Please be sure to retain the original documents thru the pay date for that order (typically Friday of the following week) before disposing of the documents.

